

## Butler County Board of Elections Board Meeting Minutes December 11, 2023

The Butler County Board of Elections met on Monday, December 11, 2023, at 9:00 a.m., for a special meeting. Roll call was taken, and present were Chairman Frank Cloud, Member mariann penska, Member Chris Wunnenberg III, Director Nicole Unzicker and Deputy Director Eric Corbin.

Chairman Cloud presented Document 1, Bills. Member penska moved to approve the bills on Document 1; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud                     yea  
 Member penska                   yea  
 Member Hall                     absent  
 Member Wunnenberg           yea  
 All in favor; motion carried.

Bills



### Regular Board Meeting Bills Butler County Board of Elections

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Director

Grand Total \$ 107,919.75

Account / Vendor / Description	Amount
<b>521000 - POSTAGE</b>	
PITNEY BOWES BANK I	
RESERVE ACCT 18850560	\$5,879.00
<b>PITNEY BOWES BANK I Total</b>	<b>\$5,879.00</b>
<b>521000 - POSTAGE Total</b>	<b>\$5,879.00</b>

<b>524000 - GAS/FUEL/OIL</b>	
VOYAGER FLEET SYSTEM	
OCTOBER FUEL CHARGES	\$68.96
<b>VOYAGER FLEET SYSTEM Total</b>	<b>\$68.96</b>
<b>524000 - GAS/FUEL/OIL Total</b>	<b>\$68.96</b>

<b>529000 - OTHER MATERIALS/SUPPLIES</b>	
AMAZON CAPITAL SERVI	
ELECTION SUPPLIES	\$149.59
<b>AMAZON CAPITAL SERVI Total</b>	<b>\$149.59</b>
MELISSA TROTTA	
POLLWORKER TRAINING CLASS SUPPLIES	\$53.65
<b>MELISSA TROTTA Total</b>	<b>\$53.65</b>
MENARDS	
ELECTION SUPPLIES	\$36.94
<b>MENARDS Total</b>	<b>\$36.94</b>
ODP BUSINESS Solutio	
ELECTION SUPPLIES	\$103.62
ELECTION DAY PAPER POLLBOOK	\$1,721.58
<b>ODP BUSINESS Solutio Total</b>	<b>\$1,825.20</b>
THE MILLCRAFT PAPE	
ELECTION SUPPLIES	\$237.20
<b>THE MILLCRAFT PAPE Total</b>	<b>\$237.20</b>
<b>529000 - OTHER MATERIALS/SUPPLIES Total</b>	<b>\$2,302.58</b>

<b>530075 - TECHNOLOGY SUPPORT</b>	
CADRE COMPUTER RESOU	
FORTINET SUPPORT 12.14.23-12.13.24	\$1,677.06
<b>CADRE COMPUTER RESOU Total</b>	<b>\$1,677.06</b>

Bills

Account / Vendor / Description	Amount
<b>DOMINION VOTING SYST</b>	
ON-SITE SUPPORT.11.7.23	\$4,500.00
<b>DOMINION VOTING SYST Total</b>	<b>\$4,500.00</b>
<b>ESRI INC</b>	
ANNUAL GIS ARC SUPPORT	\$1,155.00
<b>ESRI INC Total</b>	<b>\$1,155.00</b>
<b>ESSVR LLC</b>	
OCT 2023 VOTER FILE TECH SUPPORT	\$7,749.19
NOV 2023 VOTER FILE TECH SUPPORT	\$7,749.19
DEC 2023 VOTER FILE TECH SUPPORT	\$7,749.19
<b>ESSVR LLC Total</b>	<b>\$23,247.57</b>
<b>VERIZON WIRELESS</b>	
WIRELESS SUPPORT.10.11.23-11.11.23	\$3,823.83
<b>VERIZON WIRELESS Total</b>	<b>\$3,823.83</b>
<b>530075 - TECHNOLOGY SUPPORT Total</b>	<b>\$34,403.46</b>
<b>530500 - TRAVEL &amp; TRAIN EXPENSE</b>	
<b>OAEO</b>	
REO CLASSES FOR DIRECTORS	\$550.00
2024 WINTER CONFERENCE ATTENDEES	\$1,400.00
<b>OAEO Total</b>	<b>\$1,950.00</b>
<b>US BANK</b>	
RECORD CENTER TRAINING	\$20.00
<b>US BANK Total</b>	<b>\$20.00</b>
<b>530500 - TRAVEL &amp; TRAIN EXPENSE Total</b>	<b>\$1,970.00</b>
<b>536000 - OTHER CONTRACT SVCS</b>	
<b>A AND A SAFETY INC</b>	
TRAFFIC LOOPER CONE RENTAL	\$550.00
<b>A AND A SAFETY INC Total</b>	<b>\$550.00</b>
<b>COX FIRST MEDIA</b>	
LEGAL ADS	\$3,679.92
<b>COX FIRST MEDIA Total</b>	<b>\$3,679.92</b>
<b>ERIC A CORBIN</b>	
VAN GPS	\$24.00
<b>ERIC A CORBIN Total</b>	<b>\$24.00</b>
<b>GRAPHIC VILLAGE LLC</b>	
BALLOT PRINTING/MAILING 11.7.2023	\$18,031.68
<b>GRAPHIC VILLAGE LLC Total</b>	<b>\$18,031.68</b>
<b>HAMILTON CHRISTIAN C</b>	
POLLING PLACE RENTAL FEES	\$250.00
<b>HAMILTON CHRISTIAN C Total</b>	<b>\$250.00</b>
<b>HAMILTON CITY SCHOOL</b>	
CUSTODIAL FEES	\$1,072.50
<b>HAMILTON CITY SCHOOL Total</b>	<b>\$1,072.50</b>
<b>MIAMI UNIVERSITY</b>	
CUSTODIAL FEES	\$300.00

Bills

Account / Vendor / Description	Amount
POLLING PLACE RENTAL FEES	\$930.00
<b>MIAMI UNIVERSITY Total</b>	<b>\$1,230.00</b>
<b>MIDDLETOWN CITY SCHO</b>	
CUSTODIAL FEES	\$720.00
<b>MIDDLETOWN CITY SCHO Total</b>	<b>\$720.00</b>
<b>MILLENNIUM BUSINESS</b>	
FLEX COPIES. 10.15.23-11.14.23	\$827.33
<b>MILLENNIUM BUSINESS Total</b>	<b>\$827.33</b>
<b>MONROE CHURCH OF THE</b>	
CUSTODIAL FEES	\$150.00
<b>MONROE CHURCH OF THE Total</b>	<b>\$150.00</b>
<b>NORTH FAIRFIELD BAPT</b>	
POLLING PLACE RENTAL FEES	\$300.00
<b>NORTH FAIRFIELD BAPT Total</b>	<b>\$300.00</b>
<b>OHIO ELECTIONS COMM</b>	
2023 SUPPLEMENTAL FILING FEES	\$3,370.00
<b>OHIO ELECTIONS COMM Total</b>	<b>\$3,370.00</b>
<b>POASTTOWN FIRST CHUR</b>	
POLLING PLACE RENTAL FEES	\$200.00
<b>POASTTOWN FIRST CHUR Total</b>	<b>\$200.00</b>
<b>ROBERT HALF INTERNAT</b>	
TEMP AGENCY	\$436.32
<b>ROBERT HALF INTERNAT Total</b>	<b>\$436.32</b>
<b>SECURITY LOCK COMPAN</b>	
REPLACEMENT LOCK OF EV ROOM	\$129.00
<b>SECURITY LOCK COMPAN Total</b>	<b>\$129.00</b>
<b>TRACKMAIL SOLUTIONS</b>	
BALLOT TRACKING & EQUIPMENT	\$10,500.00
<b>TRACKMAIL SOLUTIONS Total</b>	<b>\$10,500.00</b>
<b>UNIVERSITY MOVING AN</b>	
PICK UP & DELVERY OF VOTING EQUIPMENT	\$21,825.00
<b>UNIVERSITY MOVING AN Total</b>	<b>\$21,825.00</b>
<b>536000 - OTHER CONTRACT SVCS Total</b>	<b>\$63,295.75</b>
<b>Grand Total</b>	<b>\$107,919.75</b>

Chairman Cloud presented Document 2, the minutes of the November 20, 2023, meeting. Member Wunnenberg moved to approve November 20, 2023, meeting minutes on Document 2; seconded by Member penska. Roll Call:

Chairman Cloud                    yea  
 Member penska                    yea  
 Member Hall                        absent  
 Member Wunnenberg            yea  
 All in favor; motion carried.

Chairman Cloud presented Document 3, the minutes of the November 28, 2023, meeting. Member penska moved to approve November 28, 2023, meeting minutes on Document 3; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud                    yea  
 Member penska                    yea  
 Member Hall                        absent  
 Member Wunnenberg            yea  
 All in favor; motion carried.

Chairman Cloud presented Document 4, the minutes of the December 4, 2023, meeting. Member Wunnenberg moved to approve December 4, 2023, meeting minutes on Document 4; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker acknowledged receipt of the following advisory, 2023-04 Ballot Printer Rules 111:3-10-01- 111:3-10-11.

Under New Business, Deputy Director Corbin presented Document 5 the results of the recounted races from the November 7, 2023, General Election to be certified. He noted that that results did not change. Member penska moved to certify the recount results on Document 5; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 6, Candidates to be Certified to the March 19, 2024, Primary Election. All candidates on Document 6 have met the statutory requirements to appear on the ballot. Member penska moved to certify the candidates listed on document 6; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

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Candidates

The following candidates have met the statutory requirements.

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Certified NW 12.11.23  
Admin. Sign & Date

**State Representative (45<sup>th</sup> District)**

- Jennifer Gross - Republican

**State Representative (47<sup>th</sup> District)**

- Diane Mullins - Republican

**Clerk of the Courts of Common Pleas**

- Mary L. Swain - Republican

**Judge of Court of Common Pleas (General Division) (Full term commencing 1/3/2025)**

- J. Gregory Howard - Republican

Deputy Director Corbin presented Document 7, the Allocation of Voting Units and Polling Locations for the March 19, 2024, Primary Election. Member Wunnenberg asked if this is the same allocation as the November 7, 2023, General Election, Deputy Director Corbin confirmed it is. Member penska moved to allocate the voting units and polling locations as listed on Document 7; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 8, the Paper Ballot Allocation for the March 19, 2024, Primary Election. Member penska moved to allocate paper ballots as listed on Document 8; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Corbin presented Document 9, Request for Authorization to Outsource Absentee Ballots for the March 19, 2024, Primary Election. He stated this is the same request that has been submitted several elections in a row. Member penska moved to request authorization to outsource absentee ballots as outlined in Document 9; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker Presented Document 10, 2024 Board Meeting Schedule. Member penska moved to approve the 2024 Board Meeting Schedule as outlined on Document 10; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

There was no Old Business.

Under General Office Updates the Directors talked about the holiday lunch and stocking stuffing activity taking place on Thursday and Friday.

With no further business, Member penska moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:14 a.m.

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Frank Cloud, Chairman

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Nicole Unzicker, Director

Absent

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Todd Hall, Member

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Chris Wunnenberg III, Member

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mariann penska, Member